



**PUBLIC SERVICE BOARD MEETING
AGENDA ITEM
REGULAR MEETING**

Wednesday, June 12, 2019

SUBJECT

Sole Source contract for enQuesta Maintenance Renewal

BACKGROUND

Systems & Software, Inc. (SSI) is a wholly owned subsidiary of Harris Computer Systems and operates as an independent corporate entity of Harris Computer Systems. SSI is the sole source supplier of the enQuesta Customer Information System (CIS) Utility Billing solution and maintenance provider through an agreement between the El Paso Water Utilities Public Service Board and SSI signed April 4, 1997. The annual renewal of the enQuesta maintenance contract will be for the period of April 1, 2019 to March 31, 2020.

STRATEGIC OBJECTIVES SUPPORTED

Improve Use of Technology

EVALUATION PROCESS

Staff obtained a quote from SSI for the renewal of the maintenance contract. Staff evaluated the pricing and determined that it was in line with previous years. The renewal contract is a 5% increase from the previous year. Staff recommends the renewal of the enQuesta maintenance contract SSI.

FINANCIAL IMPLICATIONS

Sufficient funds are available in Account Number 810-7790, and the funding source is the Water and Sewer Fund.

PROPOSED ACTION REQUESTED

Approve a one-year, sole source contract renewal of enQuesta maintenance to Systems & Software, Inc. in the amount of \$416,460.09.

SUPPORTING DOCUMENTATION PROVIDED

- Systems and Software, Inc. quote
- Sole Source letter
- Sole Source affidavit



EL PASO WATER UTILITIES PUBLIC SERVICE BOARD

SOLE SOURCE AFFIDAVIT

Before me, the undersigned official, on this day, personally appeared a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

- 1. My name is James Elmslie. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Systems and Software, Inc
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s): enQuesta CIS Utility Billing solution
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the El Paso Public Utilities-Public Service Board.

James Elmslie

Signature

SUBSCRIBED AND SWORN to before me on this 24th day of May 2019

Julie Geoffroy

NOTARY PUBLIC

PRINTED NAME

N/A

MY COMMISSION EXPIRES

COMPANY NAME: Systems and Software Inc.

ADDRESS, CITY, STATE & ZIP CODE: 10 East Allen St, Suite 201, Windsor, VT, 05404

PHONE: 802-865-1170 FAX NUMBER: 802-865-1171

CONTACT NAME AND TITLE: Dana Lendorf-McCarthy, UP of Operations

WEB ADDRESS: ssiwt.com EMAIL: Sales@ssiwt.com

FEDERAL TAX ID NUMBER: 03-0238126 TEXAS SALES TAX NUMBER: N/A

June 6, 2019

Alfredo Solano
El Paso Water Utilities
1154 Hawkins Blvd.
El Paso, TX 79925-6437

Subject: enQuesta

Dear Alfredo:

Systems & Software is the sole owner and sole supplier of the enQuesta CIS Utility Billing solution (formally MUPS) that is the designated product in the Information System Agreement made between the El Paso Water Utilities Public Service Board and Systems & Software, Inc. signed April 04, 1997. On-going enQuesta maintenance cannot be obtained from any other vendor.

Should you have any questions or concerns, please feel free to contact me at dana.lendorf-mccarthy@systemsandsoftware.net

We thank you for your business and continued support.

Sincerely,



Dana Lendorf-McCarthy
Vice President, Operations
Systems & Software, Inc.

HARRIS



February 28, 2019

Mr. Alfredo Solano
El Paso Water Utilities

Dear Mr. Solano,

This quotation is for one year Support and Maintenance Agreement between Systems and Software and El Paso Water Utilities, as defined description below. Systems & Software (S&S) is pleased to present this quotation to El Paso Water Utilities.

Description	
<p>Terms of the agreement:</p> <ul style="list-style-type: none">• Third-party licenses related to enQuesta: Systems and Software reserves the right to bill an additional fee should our end vendors include an annual escalator that exceeds 3%. We do not have exact pricing for the future agreement years, but have included a best estimate in the terms provided in this agreement.• The numbers represent modules/environments implemented as of 2/28/19. For any new modules/environments additional maintenance charges will apply and will be prorated at time of signing <p>The yearly maintenance amount for 2019 has been revised to the following:</p> <p>*Pricing valid for 120 days</p> <table border="1"><tr><td>2019 \$416,460.09</td></tr></table> <p>Breakdown:</p> <ul style="list-style-type: none">• EnQuesta : \$383,985.69• TPM : \$32,474.40 <p>Your invoice will be prepared and sent 30 days prior to the due date of April 1, 2019.</p>	2019 \$416,460.09
2019 \$416,460.09	

Acceptance may be indicated by signing as shown below:

El Paso Water Utilities
Accepted by: _____

Date: _____

Systems & Software appreciates the opportunity to be of continued service.

Please sign, date, and return a copy of this document prior to March 31, 2019, to
Systems & Software, Attention: Dana Lendorf-McCarthy

Sincerely,



Dana Lendorf-McCarthy
Vice President, Operations