



**PUBLIC SERVICE BOARD MEETING
AGENDA ITEM
REGULAR MEETING**

Wednesday, January 13, 2021

SUBJECT

Engineering Selection for On-Call Professional Landscape Architecture Services

BACKGROUND

EPWater intends to use On-Call Landscape Architects to implement functional, safety, aesthetic, maintenance, and conservation goals via all phases of design and construction administration or management at numerous Utility properties. The firms may be used for singular tasks at existing sites or paired with design teams on new projects. This selection will also be used to assist EPWater in developing a plan and establishing best practices and standards for sustainable, low-maintenance landscapes throughout the EPWater portfolio.

STRATEGIC OBJECTIVES SUPPORTED

Improve Infrastructure

EVALUATION PROCESS

The Architectural/Engineering Selection Advisory Committee met on December 9, 2020, to review and recommend the selection of landscape architecture firms for the above-referenced services. The committee consisted of Ivonne Santiago, Terri Garcia, Bryan Morris, Marcela Navarrete, Alan Shubert, Martin Noriega, and Gilbert Trejo. Proposals were scored in the areas of minimum qualifications, proposed project team, team member experience, past project experience, and project references. Greenway Studio and Sites Southwest were selected as the firms that best meet the needs of the Utility for these important services and who demonstrated excellent abilities in all the evaluated categories.

Each consultant will be issued a professional services contract for a maximum amount of \$300,000 over a two-year contract term.

FINANCIAL IMPLICATIONS

Funds will be allocated from the specific project where the design services are required, and at times may include funds from the Commercial Paper Fund.

PROPOSED ACTION REQUESTED

Consider and award professional services contracts for On-Call Landscape Architecture Services to Greenway Studio LLC. and Sites Southwest LLC., each contract in the maximum amount of \$300,000, for a two-year term and authorize the use of commercial paper.

SUPPORTING DOCUMENTATION PROVIDED

- None