



**PUBLIC SERVICE BOARD MEETING  
AGENDA ITEM  
REGULAR MEETING**

**Wednesday, March 09, 2022**

**SUBJECT**

Engineering Selection for On-Call Professional Engineering Services for Subsurface Utility Engineering – RFQ 68-21

**BACKGROUND**

Utilities are installed within street rights-of-way, easements, and plant facilities. Information as to the exact location of utilities is critical to the successful design and construction of new water, wastewater, reclaimed water, and/or stormwater infrastructure. Implementation of a subsurface utility engineering process, in parallel with design, will provide financial savings by avoiding conflicts with existing underground utilities during construction.

**STRATEGIC OBJECTIVES SUPPORTED**

Improve Efficiency

**EVALUATION PROCESS**

EPWater received nine proposals on October 26, 2021, for the above-referenced services. The EPWater Shortlist Committee reviewed all nine proposals and selected the five firms that were the most qualified for referral to the Architectural/Engineering (AE) Selection Advisory Committee.

The AE Selection Advisory Committee met on February 9, 2022, to review and recommend the selection of three engineering firms for this service. The AE Selection committee consisted of Ivonne Santiago, Charlie Intebi, Bryan Morris, Paul Rivas, Marcela Navarrete, Irazema Rojas, and Felipe Lopez. Proposals were scored in the areas of minimum qualifications, firm profile, proposed project team and team member experience, and past project experience. Cobb, Fendley and Associates, Inc., Frank X. Spencer and Associates, Inc., and H2O Terra, LLC were selected as the firms that best meet the needs of the Utility for these important services and demonstrated excellent abilities in all evaluated categories. The firms selected are the most qualified.

Each firm will be issued a professional services contract for a maximum amount of \$500,000, and each contract will be limited to three years.

**FINANCIAL IMPLICATIONS**

Funds will be allocated from the specific project where the services are required and at times will include funds from the Commercial Paper Fund.

**PROPOSED ACTION REQUESTED**

Consider and award a professional engineering services contract for the On-Call Professional Engineering Services for Subsurface Utility Engineering - RFQ 68-21 to Cobb, Fendley and Associates, Inc., Frank X. Spencer and Associates, Inc., and H2O Terra, LLC in an amount not to exceed \$500,000 for each firm with a term of three years and authorize the use of commercial paper.

**SUPPORTING DOCUMENTATION PROVIDED**

- None