



**PUBLIC SERVICE BOARD MEETING
AGENDA ITEM
REGULAR MEETING**

Wednesday, January 14, 2026

SUBJECT

Award of Request for Proposal (RFP) 24-25 Powder Activated Carbon

BACKGROUND

Powdered Activated Carbon is used by the surface water treatment plants to remove taste and odor issues of the finished water during the hot summer months.

PRIOR PSB ACTION:

- On October 12, 2022, the Public Service Board awarded Bid 99-22 to Norit Americas, Inc. in the annual amount of \$300,000 for a term of one year with two one-year extensions.

UTILITY KPI ALIGNMENT

Customer Satisfaction

EVALUATION PROCESS

On August 20, 2025, four proposals were received from Carbon Activated Corporation, Chemrite Incorporated, Norit Americas, Inc., and PM Chemicals Solutions LLC. A selection committee consisting of three EPWater Operations members evaluated the proposals based on the criteria outlined in the RFP. Based on the overall evaluation score, Norit Americas, Inc. was the highest ranked offeror. The unit cost of \$1.17/lb proposed by Norit Americas, Inc., is a 22% reduction in cost as compared to the previous contract.

FINANCIAL IMPLICATIONS

Sufficient funds are available in various accounts. This expenditure is part of the FY2025-26 budget.

PROPOSED ACTION REQUESTED

Consider and award RFP 24-25, Powdered Activated Carbon to Norit Americas, Inc. for the supply of the chemical on an as-needed basis at the unit prices proposed, for an estimated annual amount of \$334,000 for a term of one year with four one-year options to extend.

SUPPORTING DOCUMENTATION PROVIDED

- Final Committee Score Sheet

EXHIBIT 3 - COMMITTEE SCORE SHEET

SOLICITATION TITLE: POWDERED ACTIVATED CARBON

SOLICITATION NO: RFP24-25

	MAX POINTS	Carbon Activated Corporation	Chemrite Incorporated	Norit Americas Inc	PM Chemical Solutions LLC	
1 Cost	35	33	29	35	33	
		\$352,000.00	\$397,600.00	\$334,000.00	\$355,600.00	\$334,000.00
2 Experience and Qualifications	35	35	35	35	35	Lowest Bid
3 Respondent Company Profile	30	30	0	30	27	
MAX POINT	100	98	64	100	95	
FINAL RANKING:		2	4	1	3	



12/9/2025

Richard Wilcox, Water Supply Manager

Date



12/9/25

Veronica Garcia, Senior Purchasing Agent

Date