



**PUBLIC SERVICE BOARD MEETING
AGENDA ITEM
REGULAR MEETING
Wednesday, August 12, 2026**

SUBJECT

Consider and approve an increase in master contract capacity with HACH Company through a GSA cooperative agreement contract.

BACKGROUND

A master contract was issued through GSA Cooperative Agreement Contract No. 47QSMS26D0027 to HACH Company pursuant to the delegated authority of the President/CEO or designee to issue master contracts with awarded vendors participating in approved cooperative purchasing programs for an estimated annual master contract amount of \$500,000 without further Public Service Board approval.

This contract is used throughout the utility by the treatment plants to purchase laboratory instruments and supplies, including but not limited to handheld chlorine and phosphate sampling meters, benchtop meters for pH and turbidity, and laboratory reagents and standards for testing and analysis. Additional capacity is needed to continue purchasing laboratory equipment and supplies necessary for utility operations.

PRIOR PSB ACTION

- On January 8, 2025, the Public Service Board approved an increase in the master contract capacity with HACH Company through GSA Cooperative Agreement Contract No. GS-07F-9314S by an additional \$1,000,000 for a cumulative existing master contract amount of \$1,500,000 and authorized the issuance of future annual master contracts in the estimated annual amount of \$1,500,000 for as long as the term of the GSA cooperative agreement contract remained in place.

UTILITY KPI ALIGNMENT

Infrastructure Performance

EVALUATION PROCESS

Staff reviewed and evaluated the current contract and determined that HACH Company provides the best value to the utility. Staff requests that the Public Service Board consider and approve an increase to the capacity of the existing contract through HACH's cooperative contract through GSA Contract No. 47QSMS26D0027. HACH Company has historically been a reliable, responsive, and qualified vendor.

FINANCIAL IMPLICATIONS

This expenditure is part of the approved budget.

PROPOSED ACTION REQUESTED

Consider and approve an increase in the capacity of the existing master contract issued to HACH Company through the GSA purchasing cooperative Contract No. 47QSMS26D0027, by an additional \$1,000,000 for a cumulative amount of \$1,500,000 and authorize the issuance of future annual master contracts in the estimated amount of \$1,500,000 for as long as the term of the cooperative contract remains in place.

SUPPORTING DOCUMENTATION PROVIDED

- Master Contract
- GSA Contract No.47QSMS26D0027 Summary



CONTRACT

Dispatch via Print

P.O. BOX 511 El Paso, Texas 79961-0001
Phone: 915.594.5623 Fax: 915.594.5604

Supplier 0000001242
HACH COMPANY
PO Box 608
Loveland CO 80539-0608

Contract ID MC00001655		Page 1 of 1
Contract Dates 02/01/2026 to 01/31/2027	Payment Terms NET 30	
Description: [610] 47QSMS26D0027 Maintenance, Repair and Operation (MRO) Equipment, Supplies, Materials and Servi		

Tax Exempt? Y Tax Exempt ID: 17460035797

Line #	Item Desc	UOM	Amt	Qty	Amt
1	47QSMS26D0027 Maintenance, Repair and Operation (MRO) Equipment, Supplies, Materials and Services.	EA	500,000.00	1	500,000.00

DO NOT EMAIL TO VENDOR

EACH MASTER CONTRACT IS LIMITED TO NO MORE THAN ONE YEAR.
MC00001655

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AWARDED BY THE PSB: NOVEMBER 4, 2020, PER COOPERATIVE RESOLUTION.

.....
PSB AGENCY NO. K0711
PER GSA COOPERATIVE AGREEMENT
COOP CONTRACT:47QSMS26D0027 Maintenance, Repair and Operation (MRO) Equipment, Supplies, Materials and Services.

COOP TERM: Awarded on January 28, 2026, for five (5) years, through January 31, 2031, or until terminated pursuant to the survival clause contained in this Contract.
COOP Extended until January 31, 2031.

MC00001655: 02/01/2026 to 01/31/2027, \$500,000.00 (EBF 02/24/2026)

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ALL INVOICES MUST BE E-MAILED TO:

AccountsPayable@epwater.org
El Paso Water Utilities
ACCOUNTING DEPARTMENT
P.O. Box 511
El Paso, TX 79961
Ph:(915)594-5623

.....
REQUESTED BY: [610] Karla Peterson/Sergio Castro/ ELIZABETH MORALES

Vendor POC Name: Cody Cleavelin
Vendor POC Phone: (979) 900-5769
Vendor Email: ccleavel@hach.com

.....
(SECTION 105-490):
FOR INFORMATION, PLEASE CONTACT JESUS HERNANDEZ @ (915) 594-5639

(SECTION 510-917):
FOR INFORMATION, PLEASE CONTACT LEONARDO OCHOA @ (915) 263-4157

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Terms and Conditions signed 10/02/2024
.....
EBF 02/24/2026

Total Amt: \$500,000.00


Authorized Signature

02/25/2026

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Contract #:	47QSMS26D0027	Socio-Economic :	Other Than Small Business	Govt. POC:	Brian Buffett
Contractor:	HACH COMPANY				470-496-9410
Address:	5600 LINDBERGH DR LOVELAND, CO 80538-8842	Current Option Period End Date :	Jan 31, 2031		brian.buffett@gsa.gov
Call:	(800)227-4224	Ultimate Contract End Date :	Jan 31, 2046	Contract Clauses/Exceptions:	View the specifics for this contract
Email:	pguthrie@hach.com			EPLS :	Contractor not found on the Excluded Parties List System
Web Address:	http://www.hach.com				
SAM UEI:	WSPVZEN4KLP9				
NAICS:	334519				

Source	Title	Contract Number	Terms & Conditions / Price List	Current Option Period End Date	Ultimate Contract End Date	Category	View Catalog
MAS	Multiple Award Schedule	47QSMS26D0027		Jan 31, 2031	Jan 31, 2046	334519ENV	



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