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WATER

PUBLIC SERVICE BOARD MEETING

AGENDA ITEM

REGULAR MEETING

Wednesday, August 12, 2026

SUBJECT

Award of Request for Proposal (RFP) 14-26, Technical Grade Methanol.

BACKGROUND

Methanol is an essential chemical used at Fred Hervey Water Reclamation Plant for wastewater treatment process to help remove nitrogen from treated wastewater before it is discharged. Its use supports reliable plant operations, helps EPWater meet regulatory permit requirements. Maintaining a continuous supply of methanol is critical to ensuring uninterrupted treatment operations and regulatory compliance. EPWater issued RFP 14-26 to secure a reliable supply of technical grade methanol.

PRIOR PSB ACTION

- On October 12, 2022, the Public Service Board awarded Bid Number 86-22, Technical Grade Methanol, to the lowest responsive, responsible bidder, Southern Chemical Corporation, in the estimated annual amount of \$205,350 and authorize an additional annual amount of \$100,000 for additional supply if needed, for a term of one year with the option for two one-year extensions provided that funding is available in the approved budget.
- On July 12, 2023, the Public Service Board approved the consent of assignment of Contract No. 86-22, Technical Grade Methanol, from Southern Chemical Corporation to Valenz Supply and Distribution, LLC.

UTILITY KPI ALIGNMENT

Infrastructure Performance

EVALUATION PROCESS

EPWater issued RFP 14-26 Technical Grade Methanol to secure a reliable supply of technical grade methanol. EPWater received one proposal from Valenz Supply and Distribution, LLC. A committee of EPWater staff evaluated the proposals based on the criteria established in the solicitation, including experience, cost, and responsibility and reliability.

Methanol is an index-based commodity; therefore, the contract unit price will fluctuate based on changes to the applicable published methanol market index identified in the solicitation, together with the supplier's established markup and applicable transportation costs. This pricing structure allows EPWater to account for market fluctuations while maintaining a consistent and transparent method for determining the delivered price.

Based on the completed evaluation, staff determined that sole proposer Valenz Supply and Distribution, LLC is qualified, responsible and met the requirements of the RFP.

FINANCIAL IMPLICATIONS

This expenditure is part of the approved budget.

PROPOSED ACTION REQUESTED

Consider and award RFP 14-26 Technical Grade Methanol to Valenz Supply and Distribution, LLC to supply technical grade methanol on an as-needed basis for an annual estimated amount of \$1,034,500, for a term of one year with four one-year options to extend; and authorize future price adjustments based on fluctuations in the applicable published methanol market price index.

SUPPORTING DOCUMENTATION PROVIDED

- Final Committee Score Sheet

EXHIBIT 3 - COMMITTEE SCORE SHEET

SOLICITATION TITLE: TECHNICAL GRADE METHANOL

SOLICITATION NO: RFP14-26

	MAX POINTS	Valenz Supply & Distribution LLC
1 Cost	35	35 \$1,034,500.00
2 Experience	40	40
3 Responsibility & Reliability	25	25
MAX POINT	100	100
FINAL RANKING:		1

Geoffrey Espineli 6/30/26

Geoffrey Espineli, Wastewater Systems Division Manager **Date**

Veronica Garcia 06/30/2026

Veronica Garcia, Senior Purchasing Agent **Date**